Complaints Procedure

As an Appointed Representative of New Leaf Distribution Limited, we aim to provide you with a high standard of service. If you are unhappy with any aspect of our service, please let us know.

- Email: complaints@newleafgroup.co.uk
- Write to: New Leaf Distribution Ltd, 165 167 High Street, Rayleigh, Essex SS6
 7QA

• Call: 01702 431130

We will acknowledge your complaint promptly and aim to resolve it within 8 weeks.

If you remain dissatisfied, you have the right to refer your complaint to the Financial Ombudsman Service (FOS):

• Website: <u>www.financial-ombudsman.org.uk</u>

• Phone: 0800 023 4567

Address: Financial Ombudsman Service, Exchange Tower, London, E14 9SR